



Centennial Acres Golf & Banquet Center

Banquet Hall and Wedding Services Contract

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Banquet Contract

Renter's Name (please print): _____ Type of Event: _____
 Address: _____ Date of Event: _____
 Telephone: _____ Email: _____ Number of Guests Expecting: _____

Rental Fees:

- Meeting Room Rental \$3.00 per person.
- Main Event Room Rental: \$750.
- Centennial Acres Banquet Facility can comfortably accommodate **175** guests. To maximize occupancy, the dance floor may be used as additional space to accommodate **200** guests.
- Room Rental Fee includes: basic table & chair set up and basic clean up only.

Deposit:

- A \$400 non-refundable deposit is required to confirm and hold the date of the event. The date can only be held upon receipt of said deposit. The deposit will be applied as a credit toward the final bill.
- The final payment balance is due no later than the day of the event at its conclusion.

Cancellation Policy:

- In the event of any cancellation, the deposit will not be refunded.
- Cancellations made within 90 days prior to the event will be charged 50% of total estimated cost.
- Cancellations made within 30 days of event will be billed in full.

Guests:

- Guests may not have access to the grounds, except the patio area, without advance permission from Centennial Acres.
- Centennial Acres has a no Smoking Policy. Ashtray receptacles will be provided for patio use.

Decorations:

- All decorations must be approved by Centennial Acres G&B. The renter must remove all decorations at the conclusion of event.

Food and Beverages:

- All food and beverages must be purchased through Centennial Acres, with the exception of special occasion cakes and desserts.
- All food and beverage must be consumed on premises.
- **Final menu and beverage choices must be made 15 days prior to booked event.**
- **Final guest count must be determined 10 days prior to event. The minimum guest count must be determined at this 10 day deadline, and will be the minimum count for billing purposes. Added guests will be accommodated and billed accordingly.**
- NO ALCHOLIC BEVERAGE CAN BE BROUGHT ONTO CENTENNIAL ACRES G&BC PROPERTY.

State Sales Tax and Gratuities:

- All events are subject to 6% state sales tax and 18% gratuity service charge.

Responsibility for Loss or Damage:

- Centennial Acres G&B holds the person signing below completely responsible for any damages both personal and property.
- Centennial Acres G&B is not responsible for any items that are lost or damaged while on the premises.
- The renter agrees not to carry on or engage in any illegal activities.

*Centennial Acres G&B reserves the right to refuse any booking that, at the discretion of Centennial Acres G&B, is considered inappropriate or inconsistent with the well being of the reputation of the club.
 *Centennial Acres G&B reserves the right to change fees and prices at any time without prior notice unless guaranteed in writing.
 *Centennial Acres G&B reserves the right to book more than one function per day and when the size of group is appropriate for more than one function at one time.

I, the renter, have read, understand, and will comply with the policies outlined in this Centennial Acres Golf and Banquet Center contract...

_____ Date _____
 (Renter's Signature)

_____ Date _____
 (Centennial Acres G&B Representative)



Entrée Packages

The Sunrise

Price: \$19.95 per person

Choose **two** of the following:

- Roasted Pork Tenderloin
- Roast Beef –Carved
- BBQ Ribs
- Roasted Prime Rib (+2.00)

The Midday

Price: \$17.95 per person

Choose **two** of the following:

- Swiss Steak
- Roasted Turkey
- Boneless Chicken Breast
- Stuffed Pork Chops
- Baked Ham

The Sunset

Price: \$15.95 per person

Choose **ONE** of the following:

- Baked Ham
- Lasagna
- Swiss Steak
- Baked Chicken

Entrée packages include: entrée selection(s), choice of potato, chef's vegetables, tossed salad, and roll.

Choice of Potato

Choose **one** of the following as part of the entrée packages above

Red Skin Garlic Mashed Potatoes

Wild Rice

Dressing

Au Gratin Potatoes

Mashed Potatoes

Sandwich Packages

The Par

Price: \$10.95 per person
 Deli Sandwich Buffet

Choose **two** of the following meats:

- Ham Roast Beef
- Turkey Salami

Sandwich Packages

Include:

- Pasta Salad
- Chips
- Fresh-baked cookies
- Add your favorite soup for \$2.00 per person.

The Birdie

Price: \$10.95 per person

Choose **one** of the following:

- Ground Chuck Burger
- Grilled Chicken Breast Sandwich

Sandwich buffet will include: meat selection(s), two cheeses, lettuce, tomato, pickle, onion, mild pepper and condiments.

Breakfast Packages

The Front Nine

Price: \$4.95 per person
 Continental Breakfast Buffet

- Bagels
- Fresh Fruit
- Pastry Assortment
- Coffee
- Juice

The 27 Hole Breakfast

Price: \$10.95 per person
 Full Breakfast Buffet

- Scrambled Eggs
- Pancakes
- Bacon
- Juice
- Hash Browns
- French Toast
- Sausage
- Coffee

The Back Nine

Price: \$3.00 per person
 Coffee & Pastries

- Homemade Cinnamon Rolls
- Coffee



Hors D'oeuvres

Price based on 50 pieces	
___ Cocktail Shrimp	\$115.00
___ Cheese and Crackers	\$69.00
___ Meatballs	\$59.00
___ Vegetable Tray	\$69.00
___ Spinach Dip	\$69.00
___ Buffalo Wings	\$75.00
___ Party Sandwich	\$120.00
___ Fresh Fruit	\$72.00

Dessert

Add to Buffet for \$3.50 per person	
___ Chocolate Cake	
___ Carrot Cake	
___ Cheesecake	
___ Apple Cobbler	
___ Fruit Pie	
___ Vanilla Ice Cream	
___ Orange Sherbet	
___ Chocolate Brownie	

Additional Centennial Acres Golf and Banquet Facility Rental Information

- Centennial Acres Golf & Banquet Center offers complimentary services that include, table decorating, room set up, DVD & CD player, dance floor usage, golf cart transport, etc. Please consult with our wedding coordinator for a complete list of services.
- Adding a linen option to your package can help visually maximize our rental space and add a nice finishing touch to your event. Please consult with our wedding coordinator for available linen sizes, colors, and pricing.
- Centennial Acres Golf & Banquet Center can accommodate the most beautiful outdoor wedding. When planning your ceremony, please consider chair rental, sound system, tent rental, and location. Please consult with our wedding coordinator for details on our outdoor wedding ceremonies.
- Scheduling is a very important consideration when planning an event at Centennial Acres Golf & Banquet Center. We encourage outdoor events to start no earlier than 5 p.m. and indoor parties to begin no earlier than 6 p.m.

Elegant Linens

Linen Tablecloths & Napkins

White \$15.00 per table, Color \$20.00 per table

Decorations and Details

All in-house center pieces will be offered at \$5 per table.

Ask about our chair covers and variety of sash colors.



Hosted Bar Packages

50-person minimum

Package Bars will operate for five continuous hours.

Add or Subtract an hour of service; Ask for a quote.

<p><u>Host Package #1</u> Fountain Soda Punch Bowl Coffee Service</p> <p>\$4</p>	<p><u>Host Package #3</u> House Liquor Domestic Draft House Wine Fountain Soda Coffee Service</p> <p>\$14</p>	<p><u>Host Package #2</u> Domestic Draft House Wine Fountain Soda Coffee Service</p> <p>\$9</p>
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Cash Bar/By the Glass

House Liquor \$4.25
Domestic Draft \$3.00
House Wine \$3.50
Fountain Soda \$1.50

Champagne Toast

Asti Spumante \$3.00
Non-Alcoholic Sparkling Wine \$2.00

Domestic Draft Beer

½ Barrel (Keg) \$225.00

All food & beverage service is subject to a 6% sales tax and an 18% service charge.

Centennial F&B, Inc reserves the right to restrict the serving of alcoholic beverages to any group or individual when there is sufficient evidence of over consumption.

NO ALCHOLIC BEVERAGE CAN BE CARRIED ONTO CENTENNIAL ACRES G&BC PROPERTY.

Proper identification required.



Golf & Banquet Center

Frequently ask Questions:

When can I decorate?

CAG&BC is a very busy facility. Most Saturdays we host morning golf events. The decorating schedule should be well thought out. We have trained and educated our staff to set up and decorate an elegant dining room. We ask that you work with our staff to decorate the head table and one guest table. Our staff will do the rest. Once your guest arrive the room will look fabulous!

Are we allowed to take home excess food?

For liability reasons, leftover food cannot be taken out of the banquet room or off the premises. The only exception to this policy will be the wedding cake.

Does Centennial Acres Golf & Banquet Center use all glassware?

We use all glassware for the table service. When you purchase a beverage package we use glassware for wine and spirits. Clear plastic cups will be used for draft beer and fountain soda.

Do I have to provide my own cake cutter?

We ask that you designate someone to cut your cake. If no options are available, you can designate our staff to execute that function. Please understand this is a very important and delicate task. Make sure detailed thought goes into cutting your wedding cake.

Will there be golfers the day of my event?

We may have a golf event the same day as your event. We do our best to keep all events separate. Please pay close attention to the schedule of your special day. We are expert planners that stick to a strict schedule. In the planning process it is our goal to inform you of exactly what to expect on the event day. We will designate a staff member to assist in maintaining your environment.

Are guest allowed to use the patio during our event?

By all means, have your guest use the patio and enjoy the scenery that our golf course and surrounds have to offer. We even have portable bars we can set up on the patio for your guest to take advantage of.

Does Centennial Acres Golf & Banquet Center have high chairs or booster seats?

Our banquet center does not provide high chairs or booster seats. Please make arrangements accordingly.

What does my room rental/deposit cover?

Your deposit will hold the date of your event. Room rental includes, set up and take down.

Do I have to buy special insurance for alcohol consumption, for the day of my event?

We recommend you consult with your insurance agent. Centennial Acres Golf & Banquet Center is fully licensed and insured.

What liquors are included in Host Package # 3?

Liquor labels included are; Bacardi Rum, Captain Morgan, House Vodka, House Gin, Schnapps, House Canadian Whiskey, and Jack Daniels. In an effort to create a pleasurable experience for everyone, shots of liquor are prohibited from being served during open bar hours.

Can I bring my own caterer?

Due to Michigan's Health Codes, we do not allow independent caterers to use our facility.

How many hours do we have use of the banquet center for the day of our event?

You will have six hours to enjoy our facility. If additional time is needed a request must be made allowing enough time to reschedule staff and adjust operation hours.

What beverages are served with the meal?

The beverage package that you chose will be served during the meal. We will also provide a carafe with ice water on each table.